



INSERT ADDRESS  
Brentwood, Essex

Date: XX/XX/2022  
Our reference:

## NOTIFICATION OF BRENTWOOD LOCAL HERITAGE LIST

Dear XXXX

**RE: insert address (“the Property”)**

We write to notify you as property owner, the Brentwood Local Heritage List was adopted on 14<sup>th</sup> September 2022 at the Policy, Resource and Economic Development Committee, this newly adopted database has been created to ensure recognition of buildings, places and features which contribute positively to the heritage value of the Brentwood Borough.

Further to assessment your property has been identified as one which offers a positive contribution to Brentwood’s heritage, and we enclose the assessment of your property for your own records. Being on the Local Heritage List is not a National Designation, that is, your property is not a ‘listed building’, no additional planning controls are apportioned by way of this local designation in terms of any removal of Permitted Development Rights, however your property is considered a Non-Designated Heritage Asset.

Further information on Local Listing Project can be found on the Council website under ‘Local Heritage List’ <https://www.brentwood.gov.uk/-/local-heritage-list> and on the Historic England website [www.historicengland.org.uk](http://www.historicengland.org.uk).

We also enclose a sheet of Frequently Asked Questions. Should you require additional discussion on the Local List please email your enquiry to [planning.policy@brentwood.gov.uk](mailto:planning.policy@brentwood.gov.uk).

**Brentwood Borough Council**, Town Hall, Ingrave Road,  
Brentwood, Essex CM15 8AY  
**Tel:** 01277 312 500 **Fax:** 01277 312 743 **Minicom:** 01277 312 809  
[www.brentwood.gov.uk](http://www.brentwood.gov.uk)

Yours faithfully

**Planning Policy Team  
Brentwood Borough Council**

**Tel: 01277 312500**